



NAMDEB
ON DIAMONDS WE BUILD

TENDER ENQUIRY NO. E117-ND-2015

THE PROVISION OF AIR-CONDITIONING MAINTENANCE SERVICES & MANAGEMENT OF THE ELECTRICAL BILLING SYSTEM AT THE NAMDEB CENTRE, WINDHOEK

1. OVERVIEW

Namdeb Properties (Pty) Ltd (Namdeb) is a wholly owned subsidiary of Namdeb Diamond Corporation (Pty) Ltd, with its Head Office in Windhoek.

2. SPECIFICATION OF THE SERVICES

Namdeb Properties (Pty) Ltd, , hereby invites reputable and qualified service providers to submit tenders for the operation and maintenance of the air-conditioning system and the management of the electrical billing systems at the Namdeb Centre, situated in Windhoek.

The scope of the services shall without limitation include the provision of management, suitably skilled personnel, contractor's equipment, consumables, Safety, Health & Environmental (SHE) system, transportation, accommodation, on-site supervision, all in compliance with the contract terms and conditions.

Tenderers must include the following details as part of their tender submittals:-

- Current relevant business activities including detailed company profile
- Practical experience and knowledge
- Competencies required for the overall provision of the services
- Appropriate business references

3. TENDER ENQUIRY DOCUMENT

Interested parties may contact the following person to obtain a copy of the tender enquiry document:-

Ms.: Ashleen Janser
Tel: +264 63 238502
Fax: +264 63 238476
E-mail: ashleen.janser@namdeb.com

4. COMPULSORY SITE VISIT

A compulsory site visit will be conducted at the Namdeb Centre, 1st Floor, Namdeb Boardroom, on **Friday, 15th May 2015, commencing at 10h00**. The site visit shall form an integral part of the tender process.

5. CLOSING DATE

The closing date of the tender is **FRIDAY, 22nd May 2015 at 16h00** and tenders must be delivered to the address as specified in the tender enquiry document.